

Grant Information and Narrative

Grant Request #

Grant Title

Amount Awarded by the Foundation

Report Narrative

Please provide a brief overview of your project and include an outline of the original goals and objectives provided in the grant application.*

To what extent did you complete the planned activities and achieve the projected goals and results? If this project is still ongoing, please describe activities completed and progress toward your goals to date and note when you expect to complete this work.*

Please tell us about the people you served through this project.

How many people have you served?*

Provide a brief description of the population(s) served. Details may include age, gender, race, ethnicity, neighborhood, or other information related to the population served by the project.*

If your organization tracks demographic data, please provide details on the populations that you served (count of clients/participants):

Client Ages:

Birth - 8	Between 9 - 21	Between 21 - 64	Over 65
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Race/Ethnicity

Asian / Asian American	Native American / Alaska Native
<input type="text"/>	<input type="text"/>
Black / African American	Native Hawaiian / Pacific Islander
<input type="text"/>	<input type="text"/>
Hispanic / Latino/a/x	White (Non-Hispanic)
<input type="text"/>	<input type="text"/>
Multi-Racial / Multi-Ethnic	Other / Unspecified
<input type="text"/>	<input type="text"/>

Gender

Female	Male
<input type="text"/>	<input type="text"/>
Non-Binary	Transgender
<input type="text"/>	<input type="text"/>
Other/Unspecified	
<input type="text"/>	

Did you make any adjustments to the project? If yes, please explain how and why.

To what extent have you met the need(s) documented in your original proposal? What was the impact of your project on the clients served, your organization, and the community?*

What have been the strengths, challenges, and unexpected results of the project?*

What have you learned through your work during the course of this grant? How will you apply what you've learned to the future work of this project and to your organization, if applicable?*

Budget Update

Please note and explain any major changes between the budgeted items and actual expenditures or current projections.

Please provide an update on any additional funding you received from this project. Did the Foundation's grant help leverage funds from any of these sources?

Is the project complete and have all funds been expended? If not, please provide anticipated date of completion and when all funds will be spent.*

Follow-Up

For our records, have there been any significant changes in your staff such as Executive Director / CEO, or designated contact for future grants?*

We are always looking for ways to better engage directly with our grantees. Would you be interested in a follow-up conversation to discuss this project or an informal site visit by Foundation staff to illustrate the nature of your work? Do you have any aspects of organizational capacity that you are looking to develop? If so, please let us know your thoughts/preferences below.*

We are always looking for ways to improve the grantmaking experience for our partners. Do you have any feedback or suggestions on the Foundation's grant and reporting process that you would like to share with us?*

Attachments

Proposed to Actual Project Budget for this Grant*

No file selected

Please attach a photo of your grant in action.

No file selected

Please upload any other files (scanned newspaper articles, other digital photos, etc.) that you think would be helpful in demonstrating the progress of your grant-funded project.

No file selected

Other documentation (as needed)

No file selected

Signatures

**Electronic
Signature of
Person Completing
Report***

Name*

Title*

Date*

**Electronic
Signature of
Executive Director
or Equivalent***

Name*

Title*

Date*